



Genevive

Job Description: Medical Director

Job Title: Medical Director

Department: Clinical Care

Position Summary: The Medical Director is an essential part of the Executive Leadership Team and the clinical practice. This position is responsible for creating and setting the clinical vision and strategy in partnership with the CEO and Clinical Director. Supports Genevive's mission, vision, values, and goals. The Medical Director will provide leadership and mentorship to all Genevive physicians and is a physician advocate at the practice level. Provides a consultative role for complex medical cases, leads physician meetings, and provides physician input on larger practice goals. The Medical Director will carry an adjusted clinical caseload with physician duties and expectations. Works on additional special projects for the practice including medical directorships.

Supervision Received: CEO

Supervision Exercised: None

Hours per Pay Period: 80hrs

Classification:

Full-Time

Exempt

Part-Time

Non-Exempt

Education/Qualifications:

- Graduate of a Doctor of Medicine (M.D.) or Doctor of Osteopathic Medicine Program (D.O.)
- Board Certified by the American Board of Family Medicine or the American Board of Internal Medicine
- Licensed by the Minnesota Board of Medical Practice
- Five years of healthcare leadership experience preferred
- Excellent communication, organization, and interpersonal skills

Essential Functions:

- Act as thought and strategy partner for clinical and clinical business and revenue strategies in conjunction with the Executive Team; determine future clinical avenues and revenue sources to pursue
- Determine, direct, and execute the clinical strategy and vision that includes the model of care and value-based medicine, in partnership with Clinical Director
- Serve as a valued member on the clinical management team, Genevive Management team and Executive Leadership team
- External clinical partner for external agencies including payors and owners
- Responsible for creation of medical policy and understanding of regulatory affairs
- Responsible for quality assurance and quality improvement, in collaboration with clinical leadership
- Collaborate with clinical leadership to create and review quality metrics; hold Physicians accountable for quality metrics



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- Review and interpret clinical data, in collaboration with Data Analyst, Director of Operations and clinical leaders
- Develop model for medical directorships that is strategic and replicable within Genevive scope of practice
- Provide leadership, coaching, orientation, and mentorship to Providers within the practice
- Lead Physician meetings and attend Nurse Practitioner meetings, contribute to other clinical meetings, as needed
- Resident expert in geriatric care and stays current on health care trends, practices, and regulations
- Provide input and support to leadership team regarding provider compensation model
- Provide leadership Physician expertise to owner organizations
- Act as supervising Physician for all collaborative and delegation agreements, and back up emergency on call
- Appointed authorized official and signor for regulatory documents both administrative and clinical
- Research, present, and provide up to date relevant medical research to providers
- Serve as a consultant for complex medical issues/cases for all providers
- Responsible for Physician duties as described in the physician job description
- All other duties as assigned

Physical/Mental Demands and Work Environment:

1. Requires sitting and standing associated with a normal work environment.
2. May view computer screens for long periods of time.
3. Performs highly complex and varied tasks requiring independent knowledge and its application to a variety of situations, as well as exercise of independent judgment.
4. Must be able to prioritize activities when faced with competing demands.
5. Requires the use of office equipment, such as a copiers, computers, tablets, telephones, and fax machines.
6. Contact with NH staff, physicians, patients, and families at nursing home may be frequent and interruptive.
7. Requires full range of body motion to get in and out of car, as travel is required.
8. Frequent standing, walking, and sitting required for extended periods of time.
9. Requires visual and hearing acuity.
10. Able to lift a minimum of 25 pounds.
11. Involves exposure to communicable diseases, medical prescriptions, toxic substances and other conditions common to a community, clinic, nursing home, or hospital environment.

The demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions